

Happy Valley HOA
1100 Anywhere Street, Pleasant View, NY 11155

November 13, 2018

Ref: 20 Anywhere Road

Mike Smith
45 Main Street
Pleasant View, Ny 11155

Dear Mike,

During our inspection tour on November 1, 2018, we observed that you have removed a tree without asking for permission. An ARB request form is required to be presented to the Happy Valley HOA Board of Directors before any tree removal is conducted. While dead trees must be cut down and removed so as not to be a hazard, approval to proceed must be given by the Happy Valley HOA Board of Directors. The fine for the unauthorized cutting down of a tree is **Error! No document variable supplied.** per tree.

You have been made aware of the Happy Valley HOA rules and regulations regarding this infraction. It is unfortunate that you have decided not to adhere to these published guidelines.

The fine for this infraction is \$250.00. Please remit to and mail payment to:

Happy Valley HOA
1100 Anywhere Street
Pleasant View, NY 11155

If you would like to contact us concerning this request, please contact us at harry@happyvalleyhoa.com

Happy Valley HOA